

# 2019 Annual Report

**Our Mission:** Literacy Council of the Black Hills is a volunteer based 501(c)(3) nonprofit organization providing free, individualized tutoring and group conversation classes in English to help people meet their personal goals and enhance their contributions to the community.

**What we do:** We train volunteers and provide adults with free, individualized tutoring in basic reading, writing and speaking, and we hold conversation classes for English language learners.

## Demographics:

Employees: 1 part-time program coordinator

Volunteers: 65 volunteers, 15 moved or on hold, 6 new tutors joined

Volunteer tutoring hours, January through December 2019: 866.88

Volunteer non-tutoring hours, January through December 2019: 1055.37

Total volunteer hours January through December 2019: 1922.25;

Total students served: 73; 66 individual students, 3 new, 3-7 conversation class students

Tutored ESL students: 59 ESL students (89.4%), 2 new; 7 tutored ABE students (10.6%), 1 new

Tutored students: 47 female students (71.2%), 2 new; 19 male students (28.8 %), 2 new Countries of origin:

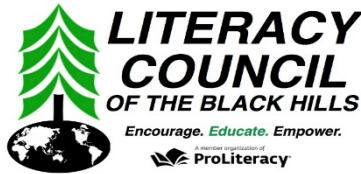
Mexico, Puerto Rico, Thailand, Mongolia, South Korea, Honduras, Iran, Japan, China, Turkey, Peru, Pakistan,

Nepal, Bangladesh, Russia, Ukraine, Indonesia, Taiwan, Columbia, Lebanon.

Number of individually tutored students who have children under the age of 18: 25 or 37.9 %

## Student Goals:

- Find a job – 15%
- Write a resume, prepare for job interview – 31%
- Perform a job better, obtain a license – 37%
- Obtain a library card and check out materials – 44%
- Improve English conversation – 71%
- Write checks, pay bills – 44%
- Health education, reading medication labels – 60%
- Read a book to a child, help with homework – 36%
- Interact with teachers – 23%
- Become involved in community activities – 19%
- Obtain a driver's license – 29%
- Improved writing, reading, grammar – 66%
- Pass the GED – 6%
- Access community resources – 32%
- Citizenship – 11%



## Community Resources:

**Rapid City Public Library** provides phone referrals, houses resources, and provides space for tutoring, training, meetings and events.

**Career Learning Center** shares resources, provides feedback, and offers referrals for those of low reading levels (0 to 8<sup>th</sup> grade reading, writing and speaking), and for learners who can only meet at off hours or need extra help outside CLC hours.

**Catholic Social Services** provides the council with a filing cabinet to store documents and board materials.

**Blessed Sacrament Church** offers support and referrals for their large Hispanic congregation.

**United Way's Campaign for Grade Level Reading** serves children of our students.

**Rapid City Area Schools** serves children, an area of literacy council interest in serving family literacy.

**Readiatrics Project** provides the council with children's books to give to our students.

**Altrusa Club** provides financial support.

**First Assembly of God** distributes brochures and plays recruiting videos, may provide financial support after the mission board approves our application.

## Supporting Organizations:

**United Way**

**John T. Vucurevich Foundation**

**ProLiteracy**

## Training and Assessments:

- Use of goal sheets for each student
- Achievement of individual goals reviewed periodically
- BEST plus literacy evaluation tests
- 12-hour new tutor training held twice yearly, an additional training offered in October for the new tutors.
- 2-hour tutor talks held quarterly
- Student and tutor assessments of curriculum materials, tutor training sessions, tutor talks and conversation classes
- Board meetings every other month; committee meetings (governance, fund raising, and tutor/student training) in the months the full board does not meet